KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS
SPECIAL MEETING MINUTES

February 2, 2026

A special meeting of the Kentucky Board of Licensure for Long-Term Care Administrators was held at the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601, via Microsoft Teams on February 2, 2026.

MEMBERS PRESENT	**DEPARTMENT OF PROFESSIONAL LICENSING**
David McKenzie, Chair	Ivy Davis, Administrative Specialist Senior
Jason Shelton	
Dr. Keith Knapp	
Jacqueline Woodward	
Trevor Davis	

MEMBERS NOT PRESENT	**OTHER**
Charlotte Woodward	Lilly Coiner, Executive Advisor
Thomas Davis	
Dr. Tuyen Tran	

CALL TO ORDER

David McKenzie called the meeting to order at 10:03 a.m. EST

OLD BUSINESS

Lilly Coiner updated the board on the filed regulations. The refiled regulations 201 KAR 6:030- Temporary permits and 201 KAR 6:060- Fees, were sent back from LRC with suggested language change amendments. Jacqueline Woodward made a motion to accept the changes, Trevor Davis second the motion, and it carried.

APPROVAL OF TRAVEL AND PER DIEM

Jason Shelton made a motion to accept and approve the travel and per diem. Jacqueline Woodward second the motion, and it carried.

ADJOUN

Trevor Davis made a motion to adjourn the meeting at 10:19 a.m. Jason Shelton Second the motion, and it carried.